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**MINUTES OF MEETING**

Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

**BALLANTRAE  
COMMUNITY DEVELOPMENT DISTRICT**

The special meeting of the Board of Supervisors of the Ballantrae Community Development District was held on **Monday, March 19, 2012 at 5:30 p.m.** at the Ballantrae Community Center, located at 17611 Mentmore Boulevard, Land O'Lakes, and FL 34638.

Present and constituting a quorum:

James Flateau	<b>Board Supervisor, Chairman</b>
Amanda Battistoni	<b>Board Supervisor, Vice Chairman</b>
Jenny Williams	<b>Board Supervisor, Assistant Secretary</b>
Steve White	<b>Board Supervisor, Assistant Secretary</b>
Rich Levy	<b>Board Supervisor, Assistant Secretary</b> <i>(joined the meeting in progress)</i>

Also present were:

Scott Brizendine	<b>District Manager, Rizzetta &amp; Company, Inc.</b>
Paul Woods	<b>Representative, OLM</b>
Audience	

**FIRST ORDER OF BUSINESS**

**Call to Order**

Mr. Flateau called the meeting to order and Mr. Brizendine read the roll call confirming a quorum.

**SECOND ORDER OF BUSINESS**

**Consideration of Proposals for Landscape Maintenance**

Mr. Flateau reviewed his statistical analysis of the five firms that were asked to bid on the project. He stated that all the firms received favorable references and he has questions regarding the pricing provided from most of them under various categories. Mr. Woods confirmed that all of the firms were present for the pre-bid meeting and were provided with the same information to base their bids on.

Mr. White stated that he toured eight different locations to see first hand the quality of work that the firms are providing other communities and most of them looked okay, but not exceptional. He questioned why Cornerstone was replaced the last time they had the contract. It was stated that it went out to bid in order to try and attain better pricing.

Ms. Williams stated that she threw out the high and low price contractors and inspected locations maintained by the remaining three. She stated that her findings were similar to what Mr. White found.

*(Mr. Levy joined the meeting in progress.)*

Mr. Woods responded to specific questions regarding irrigation, mulch installation and how the number of flowers per bed is determined. Ms. Battistoni expressed concern with the bid specifications as she feels that they seem more like a job description and she would like to know more details on the fertilization. Mr. Woods explained that fertilization needs vary from season to season and based on the condition of the soil, so it is not realistic to include specific ratios for the contractor to use. The performance based nature of the contract makes it in their best interest to do the necessary testing to ensure that fertilization and irrigations needs are being met. He confirmed that there is no clause in the contract that allows them to add surcharges for increased gas, fertilization, or mulch prices.

Ms. Battistoni expressed concern with the pricing as the bids are not substantially more than the previous two contractors and she is questioning whether the job can be done to the level they are expecting at the costs being bid. It was stated that the issue may have been the number of different site managers that the last contractor assigned to the District.

Mr. Flateau inquired as to whether there was any interest in making a motion to award the contract to Cornerstone given that most of the Supervisors had positive comments regarding their proposal. Ms. Williams stated that her first choice was Cornerstone and Mr. White indicated that he would be happy with either Complete or Cornerstone. A brief discussion ensued.

On a Motion by Ms. Williams, seconded by Mr. White, with all in favor, the Board of Supervisors authorized Staff to enter into an agreement with Cornerstone for landscape management services for Ballantrae Community Development District.

The Board requested that Cornerstone attend the April meeting and bring the individual that will be assigned as the account manager as well. It was noted that the contract includes irrigation maintenance.

**THIRD ORDER OF BUSINESS**

**Supervisor Requests and Audience Comments**

A brief discussion ensued regarding the need to have Greenbriar address the pond bank mowing.

Mr. Flateau recommended that the pool monitors be in place during the weekends starting in April and have Garry available from 4-6 pm to make the ID cards. Mr. Brizendine confirmed that it is within the budget. The Board concurred.

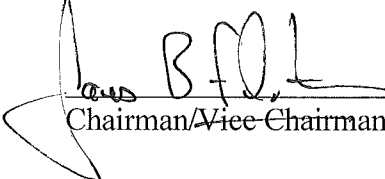
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**FOURTH ORDER OF BUSINESS**

**Adjournment**

On a Motion by Mr. Levy, seconded by Mr. White, with all in favor, the Board of Supervisors adjourned the meeting at 6:20 p.m. for Ballantrae Community Development District.

  
Assistant Secretary

  
Chairman/Vice Chairman