

MINUTES OF MEETING

Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

**BALLANTRAE
COMMUNITY DEVELOPMENT DISTRICT**

The Audit Committee meeting of the Board of Supervisors of the Ballantrae Community Development District was held on **Monday, June 3, 2013 at 6:30 p.m.** at the Ballantrae Community Center, located at 17611 Mentmore Boulevard, Land O'Lakes, and FL 34638.

Present and constituting a quorum:

James Flateau
Steve White
Alexis Albright
Amanda Battistoni
Scott Brizendine

FIRST ORDER OF BUSINESS

Call to Order

Mr. Flateau called the meeting to order and turned the meeting over to Mr. Brizendine.

SECOND ORDER OF BUSINESS

**Presentation of Audit Proposal
Instructions**

Mr. Brizendine stated that the instructions are standard for the industry and include the guidelines for submitting a proposal as well as filing a bid protest should they object to the final decision on which firm is to be hired. He noted that he is recommending that the due date be changed to June 19th as that provides the firms with ample time to submit their proposals and allows the Committee to review them at the July meeting.

On a Motion by Mr. White, seconded by Ms. Battistoni, with all in favor, the Board of Supervisors approved the audit proposal instructions with a June 19, 2013 due date for proposals for Ballantrae Community Development District.

THIRD ORDER OF BUSINESS

Presentation of Evaluation Criteria

Mr. Brizendine stated that the evaluation criteria included in the agenda book has six categories—one that takes into consideration ownership of the company by a member of a recognized minority group. However, he has since learned that this is not a mandated criteria and has provided the standard five category version that has been utilized in the past, should the Board desire to consider it as part of this selection process.

Mr. Brizendine emphasized that while pricing can be one of the criteria, it can not be the only factor in making the selection. Following a brief discussion, the Committee agreed to include the criteria utilizing consideration of minority owned business.

On a Motion by Mr. White, seconded by Ms. Battistoni, with all in favor, the Board of Supervisors approved the evaluation criteria utilizing ranking for minority owned companies for Ballantrae Community Development District.

FOURTH ORDER OF BUSINESS

Adjournment

Mr. Brizendine confirmed that he would be bringing the proposals back to the Committee at its meeting just prior to the regular Board meeting in July.

On a Motion by Ms. Battistoni, seconded by Mr. White, with all in favor, the Audit Committee adjourned the meeting at 6:40 p.m. for Ballantrae Community Development District.

Assistant Secretary

Chairman/Vice Chairman