
MINUTES OF MEETING

Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

**BALLANTRAE
COMMUNITY DEVELOPMENT DISTRICT**

The regular meeting of the Board of Supervisors of the Ballantrae Community Development District was held on **Monday, December 1, 2014 at 6:30 p.m.** at the Ballantrae Community Center, located at 17611 Mentmore Boulevard, Land O'Lakes, FL 34638.

Present and constituting a quorum:

Steve White	Board Supervisor, Vice Chairman
Steve Bobick	Board Supervisor, Assistant Secretary
Tony Thomas	Board Supervisor, Assistant Secretary
James Flateau	Board Supervisor, Assistant Secretary

Also present were:

Matthew Huber	District Manager, Rizzetta & Company, Inc.
Cliff Fischer	District Manager, Rizzetta & Company, Inc.
Tonja Stewart	District Engineer, Stantec Consulting Services
Michelle Rairigh	Representative, Austin Outdoor
Bill Fletcher	Maintenance Manager
Darell Long	Representative, The Pool Doctor

FIRST ORDER OF BUSINESS

Call to Order

Mr. Huber called the meeting to order and Mr. Huber read the roll call confirming a quorum for the meeting.

SECOND ORDER OF BUSINESS

Audience Comments

No audience members present.

THIRD ORDER OF BUSINESS

**Administer Oath of Office to Newly
Elected Officials & Appointment of Board
Supervisor's**

Mr. Huber administered the Oath of Office to Mr. Steve White and Mr. Tony Thomas who each affirmed to the oath

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47 Mr. Huber stated per Florida Statute, each Board Member is entitled to collect a sum
48 of \$200.00 per meeting with a maximum of \$4,800.00 annually for their attendance at
49 Board Meetings. Mr. Huber asked Mr. White and Mr. Thomas if they would like to receive
50 compensation. Both elected to have compensation for future Board of Supervisor meetings.
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52 **FOURTH ORDER OF BUSINESS** **Consideration of Resolution 2015-01;**
53 **Designation of Officers**
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On a Motion by Mr. White, seconded by Mr. Bobick, with all in favor, the Board of Supervisors appointed Mr. Richard Levy as Chairman for Ballantrae Community Development District.

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On a Motion by Mr. Bobick, seconded by Mr. Thomas, with all in favor, the Board of Supervisors appointed Mr. Steve White as Vice Chairman, the remaining Board Supervisors James Flateau, Tony Thomas, Steve Bobick, and Mr. Eric Dailey and Matthew Huber will serve as Assistant Secretary for Ballantrae Community Development District.

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On a Motion by Mr. Bobick, seconded by Mr. White, with all in favor, the Board of Supervisors adopted Resolution 2015-01; Designation of Officers for Ballantrae Community Development District.

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58 **FIFTH ORDER OF BUSINESS** **Discussion of Officers and Board**
59 **Supervisors Duties**
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61 Mr. Huber opened the discussion of Board Supervisor duties. A brief discussion ensued. A
62 discussion on the newsletter was tabled until the January meeting. Mr. White will update the letter
63 boards and the website.
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On a Motion by Mr. White, seconded by Mr. Bobick, with all in favor, the Board of Supervisors appointed Mr. Fletcher and Gary the Maintenance Representative as the Temporary Liaison for Florida Highway Patrol for Ballantrae Community Development District.

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On a Motion by Mr. Bobick, seconded by Mr. Thomas, with all in favor, the Board of Supervisors appointed Mr. Steve White as the Straiton HOA Liaison for Ballantrae Community Development District.

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SIXTH ORDER OF BUSINESS **Presentation by Pool Doctor**

Mr. Long with The Pool Doctor presented their proposal and reviewed the various options with the Board. The Board selected Pool Surface Option 3, Hydrazzo in Gulf Stream Blue, vendor will match tile as close as possible, and the stairs and race lane will be black. The project will take 4 to 6 weeks to complete and The Pool Doctor could start the second week of January 2015.

On a Motion by Mr. White, seconded by Mr. Bobick, with all in favor, the Board of Supervisors approved the Non-Slip Tiles and Pool Surface Option 3 – Hydrazzo in Gulf Stream Blue with a not to exceed amount of \$37,986.00 as presented for Ballantrae Community Development District.

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SEVENTH ORDER OF BUSINESS **District Counsel and District Engineer Reports**

A. District Counsel

Not present. Mr. Huber stated Mr. Robin will attend the February 2015 board meeting. Mr. Flateau updated the Board on the roads in Straiton after speaking with Mr. Robin regarding the not to enforce letters sent to both HOA's. A discussion ensued.

B. District Engineer

Ms. Stewart did research all available design plans regarding the trees around the ponds and any trees that die particularly any with access issues do not need to be replaced. The board directed Ms. Stewart to prepare an assessment of all easement encroachments for the Board to review. Mr. Huber and District Counsel will prepare a letter to the 2 homes that have encroached on the right-of-way. Mr. Flateau updated the Board of the county repairs to the manhole and expiration of the work order. A new work order needs to be issued by the County. A discussion ensued. Mr. Flateau will follow up with the County.

Ms. Stewart left the meeting.

EIGHT ORDER OF BUSINESS **Discussion Regarding Monthly Landscape Report – Consideration of Palm Tree Debooting Proposal**

Mr. Rairigh presented the report and proposals for the Board's consideration. A discussion ensued.

On a Motion by Mr. Flateau, seconded by Mr. Thomas, with all in favor, the Board of Supervisors approved the Austin Outdoor proposal for the main line hole fill dirt with a not to exceed amount of \$500.00 for Ballantrae Community Development District.

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On a Motion by Mr. White, seconded by Mr. Bobick, with all in favor, the Board of Supervisors approved the Austin Outdoor proposal for tree debooting in the amount of \$2,400.00 for Ballantrae Community Development District.

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On a Motion by Mr. White, seconded by Mr. Thomas, with all in favor, the Board of Supervisors approved the Austin Outdoor proposal for sod in the amount of \$536.00 for Ballantrae Community Development District.

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NINTH ORDER OF BUSINESS

Consideration of Minutes of the Board of Supervisors Meeting held on November 3, 2014 (under separate cover)

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This item was tabled until the January meeting.

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TENTH ORDER OF BUSINESS

Consideration of Operation and Maintenance Expenditures for October 2014

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On a Motion by Mr. White, seconded by Mr. Bobick, with all in favor, the Board of Supervisors approved the October 2014 Operation & Maintenance Expenditures \$76,658.69 for Ballantrae Community Development District.

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ELEVENTH ORDER OF BUSINESS

Presentation of Arbitrage Report

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On a Motion by Mr. Bobick, seconded by Mr. White, with all in favor, the Board of Supervisors accepted the Arbitrage Report prepared by LLS Tax Solutions as presented for Ballantrae Community Development District.

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TWELFTH ORDER OF BUSINESS

Staff Reports

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Maintenance Manager

Update on Hog Damage on pond 34 at Duke Firth

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Mr. Fletcher provided an update to the Board. Mr. Fletcher presented a renewal for the Zumba class by Magaly Zumhoff for Saturdays 9:00 a.m. and Wednesdays at 7:00 p.m.; Girl Scout Troup #103 by Michelle Taylor for the first and fourth Thursdays from 6:00 p.m. to 7:00 p.m.; and Susan Mosher Pilates class every Tuesday from 10:00 a.m. to 11:00 a.m.

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On a Motion by Mr. White, seconded by Mr. Thomas, with all in favor the Board of Supervisors approved the 3 month renewal for Magaly Zumhoff for Zumba Classes on Saturdays at 9:00 a.m. and Wednesdays at 7:00 p.m. for Ballantrae Community Development District.

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On a Motion by Mr. Thomas, seconded by Mr. Bobick, with all in favor the Board of Supervisors approved the 3 month renewal for Michelle Taylor Girl Scout Troup #103 for the first and fourth Thursdays from 6:00 p.m. to 7:00 p.m. for Ballantrae Community Development District.

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On a Motion by Mr. Bobick, seconded by Mr. White, with all in favor the Board of Supervisors approved the 3 month renewal for Susan Mosher for Pilate's class every Tuesday from 10:00 a.m. to 11:00 a.m. for Ballantrae Community Development District.

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Mr. Fletcher updated the Board about recent hog damage. The Board directed staff to have the Hog Trapper come out and set traps and once the hogs have been taken care of the Board will reevaluate. Mr. Fletcher presented a proposal from Pool Sure for chemical services.

On a Motion by Mr. Bobick, seconded by Mr. Thomas, with all in favor the Board of Supervisors approved the Pool Sure chemical proposal for \$600.00 per year for Ballantrae Community Development District.

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District Manager

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Mr. Huber had a request from a Julie Hopkins to install a streetlight off Downan Point Drive in the cul-de-sac. This request was denied based on past rulings. The Board directed the District Manager to have Ms. Hopkins contact the county. Mr. Huber stated the next meeting is scheduled for January 5, 2015 at 6:30 p.m.

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THIRTEENTH ORDER OF BUSINESS

Audience Comments

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No audience members present.

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FOURTEENTH ORDER OF BUSINESS

Supervisor Requests

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The Board requested Mr. Bill Kilgus with Trimmers Holiday Decor, Inc. to attend the January 5, 2015 meeting.

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FIFTEENTH ORDER OF BUSINESS

Adjournment

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On a Motion by Mr. Bobick, seconded by Mr. White, with all in favor, the Board of Supervisors adjourned the meeting at 8:51 p.m. for Ballantrae Community Development District.

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Assistant Secretary



Chairman/Vice Chairman