
MINUTES OF MEETING

Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

**BALLANTRAE
COMMUNITY DEVELOPMENT DISTRICT**

The regular meeting of the Board of Supervisors of the Ballantrae Community Development District was held on **Monday, January 5, 2015 at 6:32 p.m.** at the Ballantrae Community Center, located at 17611 Mentmore Boulevard, Land O'Lakes, FL 34638.

Present and constituting a quorum:

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| Richard Levy | Board Supervisor, Chairman |
| Steve White | Board Supervisor, Vice Chairman |
| Steve Bobick | Board Supervisor, Assistant Secretary |
| Tony Thomas | Board Supervisor, Assistant Secretary |

Also present were:

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|---------------|---|
| Matthew Huber | District Manager, Rizzetta & Company, Inc. |
| Bill Fletcher | Maintenance Manager |

FIRST ORDER OF BUSINESS

Call to Order

Mr. Huber called the meeting to order and Mr. Huber read the roll call confirming a quorum for the meeting.

SECOND ORDER OF BUSINESS

Audience Comments

No audience members present.

THIRD ORDER OF BUSINESS

Administer Oath of Office to Newly Elected Officials

Mr. Huber administered the Oath of Office to Mr. Richard Levy who affirmed to the oath

Mr. Huber stated per Florida Statute, each Board Member is entitled to collect a sum of \$200.00 per meeting with a maximum of \$4,800.00 annually for their attendance at Board Meetings. Mr. Huber asked Mr. Levy if he would like to receive compensation. Mr. Levy elected to have compensation for future Board of Supervisor meetings.

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FOURTH ORDER OF BUSINESS

**District Counsel and District Engineer
Reports**

A. District Counsel

Not present. There was a discussion of the District Management contract.

B. District Engineer

Not present. The District Manager will work with District Counsel to draft a letter to each homeowner for easement encroachments. The Board requested to review the letters prior to being sent to homeowners.

FIFTH ORDER OF BUSINESS

**Discussion Regarding Monthly Landscape
Report**

Mr. Huber stated Mr. Tyree Brown will be preparing the future landscape reports for the agenda's.

SIXTH ORDER OF BUSINESS

**Consideration of Minutes of the Board of
Supervisors Meeting held on November 3,
2014**

Mr. Huber presented the November 3, 2014 minutes for the Board's review and approval. A request was made to add to the ninth order of business motion box the amount being removed is for the Park Development Fund.

On a Motion by Mr. Bobick, seconded by Mr. White, with all in favor, the Board of Supervisors approved the Minutes of the Board of Supervisors Meeting held on November 3, 2014 as amended for Ballantrae Community Development District.

SEVENTH ORDER OF BUSINESS

**Consideration of Minutes of the Board of
Supervisors Meeting held on December 1,
2014**

Mr. Huber presented the December 1, 2014 minutes for the Board's review and approval.

On a Motion by Mr. Bobick, seconded by Mr. Thomas, with all in favor, the Board of Supervisors approved the Minutes of the Board of Supervisors Meeting held on December 1, 2014 for Ballantrae Community Development District.

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EIGHTH ORDER OF BUSINESS

**Consideration of Operation and
Maintenance Expenditures for November
2014**

On a Motion by Mr. White, seconded by Mr. Bobick, with all in favor, the Board of Supervisors approved the November 2014 Operation & Maintenance Expenditures \$31,761.23 for Ballantrae Community Development District.

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NINTH ORDER OF BUSINESS

**Board Discussion of Newsletter & FHP
Liaison**

Mr. Rich Levy will remain the Point of Contact for trespassing. Mr. Steve White will be the Liaison for Straiton and will assemble the newsletter.

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TENTH ORDER OF BUSINESS

Discussion of Holiday Lighting

97

The Board discussed the installation and service of the Holiday Lighting.

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ELEVENTH ORDER OF BUSINESS

Staff Reports

101

Maintenance Manager

103

Mr. Fletcher provided an update to the Board. Mr. Fletcher will obtain quotes for replacing the no soliciting signs in the Villages that are fading. The Board directed Mr. Fletcher to replace the pool signs stating the pool hours will be open at 8:00 a.m. and close at 30 minutes before sunset.

108

District Manager

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Mr. Huber stated the next meeting is scheduled for February 2, 2015 at 6:30 p.m. Mr. Huber will email to the Board Supervisors the current Financial Status & Summary Report for their review and records.

114

TWELFTH ORDER OF BUSINESS

Audience Comments

116

No audience members present.

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THIRTEENTH ORDER OF BUSINESS

Supervisor Requests

120

Mr. White stated the eastern fountain is lifting or is tilted. Mr. Fletcher will repair.

122

Mr. Thomas inquired what constitutes email regarding the sunshine laws. Mr. Huber provided a brief explanation.

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FOURTEENTH ORDER OF BUSINESS Adjournment

On a Motion by Mr. White, seconded by Mr. Bobick, with all in favor, the Board of Supervisors adjourned the meeting at 8:01 p.m. for Ballantrae Community Development District.

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Assistant Secretary


Chairman/Vice Chairman