

**MINUTES OF MEETING**

Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

**BALLANTRAE  
COMMUNITY DEVELOPMENT DISTRICT**

The regular meeting of the Board of Supervisors of the Ballantrae Community Development District was held on **Monday, July 6, 2015 at 6:30 p.m.** at the Ballantrae Community Center, located at 17611 Mentmore Boulevard, Land O'Lakes, FL 34638.

Present and constituting a quorum:

Richard Levy	<b>Board Supervisor, Chairman</b>
James Flateau	<b>Board Supervisor, Vice Chairman</b>
Steve Bobick	<b>Board Supervisor, Assistant Secretary</b>
Christopher Milano	<b>Board Supervisor, Assistant Secretary</b>

Also present were:

Matthew Huber	<b>District Manager, Rizzetta &amp; Company, Inc.</b>
Joe Kennedy	<b>CDD Accounting Manager; Rizzetta &amp; Company, Inc.</b>
Tonja Stewart	<b>District Engineer, Stantec Consulting</b>
David Ziegler	<b>Representative, Austin Outdoor</b>
Bill Fletcher	<b>Maintenance Manager</b>

Audience	<b>Present</b>
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**FIRST ORDER OF BUSINESS**

**Call to Order**

Mr. Huber called the meeting to order and read the roll call confirming a quorum for the meeting.

**SECOND ORDER OF BUSINESS**

**Audience Comments**

Andrea Daly requested a newsletter update and discussed changes to the newsletter.

Mark Colbath commented on pool and park issues including hours of operation, and perceived harassment by pool monitors. He requested new volleyball court equipment and asked that the sand be refreshed.

A discussion regarding guest privileges ensued.

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A representative of the Homeowners Association stated that the lawn behind her home had not been mowed and that the weeds around the benches have not been addressed.

Kevin Latch commented on road repairs and a proposed development update from Pasco County.

**THIRD ORDER OF BUSINESS**

**District Counsel and District Engineer Reports**

**A. District Counsel**

Not present.

**B. District Engineer**

Ms. Stewart discussed with the Board the details of creating a buffer/wall on the far North East side of Ballantrae Boulevard. It was noted that \$175,000 for Fiscal Year 15-16 budget, was set aside for the research, planning and construction of the buffer/wall.

A discussion regarding dead Clubrush in the ponds throughout the community ensued. It was noted that the contractor had been directed to treat the Clubrush on the resident's side, in the process of spraying the Clubrush some Pickerel weed was killed and will need to be replaced.

The existing lake management plan to include replanting the Littoral Shelf, aerial photos and pond and wetland inspections was discussed. It was noted that Ms. Stewart could not locate the Straiton wetland and that she will look into this matter further.

**FOURTH ORDER OF BUSINESS**

**Discussion Regarding Monthly Landscape Report**

David Ziegler of Austin Outdoor reviewed the landscape report for the Board, noting that an update on the tree removals would be provided at the next meeting.

**FIFTH ORDER OF BUSINESS**

**Consideration of Minutes of the Board of Supervisors Meeting held on June 1, 2015**

The Board suggested various spelling changes.

On a Motion by Mr. Levy, seconded by Mr. Milano, with all in favor, the Board of Supervisors approved the Minutes of the Board of Supervisors Meeting held on June 1, 2015 as amended for Ballantrae Community Development District.



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**ELEVENTH ORDER OF BUSINESS**

**Staff Reports**

**Maintenance Manager**

**Field Manager Report**

Mr. Fletcher updated the Board on various maintenance items, noting that new pool monitors had been hired. He presented a renewal request from the Girl Scouts to the Board for their consideration.

On a Motion by Mr. Levy, seconded by Mr. Bobick, with all in favor, the Board of Supervisors approved the Girl Scouts renewal for Ballantrae Community Development District.

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On a Motion by Mr. Levy, seconded by Mr. Milano, with all in favor, the Board of Supervisors approved a not-to-exceed amount of \$100.00 to purchase a new router/net extender for the Ballantrae Community Development District.

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**District Manager**

**1. Financial Status and Summary Report**

Mr. Huber presented the Financial Status and Summary Report and announced that the next regular meeting is scheduled for August 3, 2015 at 6:30 p.m.

Mr. Huber presented a form of the mailed assessment notice that is required to be sent to all landowners within the District.

On a Motion by Mr. Levy, seconded by Mr. Bobick, with all in favor, the Board of Supervisors approved the mailed assessment notice as presented for the Ballantrae Community Development District.

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**TWELFTH ORDER OF BUSINESS**

**Audience Comments**

An HOA representative requested authorization to hold an event at the end of July/first Saturday in August.

On a Motion by Mr. Bobick, seconded by Mr. Milano, with all in favor, the Board of Supervisors approved the HOA event request for the Ballantrae Community Development District.

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Steve White commented on the Pasco County Deputy harassing residents at the pool and meeting minutes for the CDD website.

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**THIRTEENTH ORDER OF BUSINESS                      Supervisor Requests**

Mr. Flateau recommended that the Board authorize the annual aerial photos of the community.

On a Motion by Mr. Levy, seconded by Mr. Bobick, with all in favor, the Board of Supervisors approved a not-to-exceed amount of \$600.00 for aerial photos of the District for the Ballantrae Community Development District.

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**FOURTEENTH ORDER OF BUSINESS                      Adjournment**

On a Motion by Mr. Levy, seconded by Mr. Bobick, with all in favor, the Board of Supervisors adjourned the meeting at 8:53 p.m. for Ballantrae Community Development District.

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Assistant Secretary

  
Chairman/Vice Chairman