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**MINUTES OF MEETING
BALLANTRAE
COMMUNITY DEVELOPMENT DISTRICT**

The Regular Meeting of the Board of Supervisors of the Ballantrae Community Development District was held on Monday, September 12, 2016 at 6:30 p.m. at the Ballantrae Community Center, 17611 Mentmore Boulevard, Land O' Lakes, Florida, 34638.

FIRST ORDER OF BUSINESS – Roll Call

Ms. Comings-Thibault called the meeting to order.

Present and constituting a quorum were:

James Flateau	Board Supervisor, Chairman
Richard Levy	Board Supervisor, Vice Chairman
Steve Bobick	Board Supervisor, Assistant Secretary
Christopher Milano	Board Supervisor, Assistant Secretary
Tony Thomas	Board Supervisor, Assistant Secretary

Also present were:

Paul Cusmano	District Manager, DPGF
Patricia Comings-Thibault	District Manager, DPGF

SECOND ORDER OF BUSINESS – Audience Comments

Mr. Letch discussed a petition in progress for a wall.

Discussion ensued. It was agreed that the issued would be discussed during the November regular meeting and will be advertised in the Ballantrae Community November Newsletter.

On a MOTION by Mr. Thomas, SECONDED by Mr. Levy, WITH ALL IN FAVOR, the Board agreed to hold the November meeting on November 15, 2016 and to add the petition to the agenda for the Ballantrae Community Development District.

THIRD ORDER OF BUSINESS – Administrative Matters

A. Approval of Minutes of August 8, 2016 Meeting

Mr. Flateau presented the Minutes of August 8, 2016 Meeting and asked for comments, questions or corrections.

On a MOTION by Mr. Levy, SECONDED by Mr. Bobick, WITH ALL IN FAVOR, the Board approved the Minutes of the August 8, 2016 Meeting Minutes for the Ballantrae Community Development District.

B. Acceptance of Unaudited Financial Statements for July of 2016

Mr. Flateau presented the Unaudited Financial Statements for July of 2016 and asked for

49
50 comments or questions.

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52 On a MOTION by Mr. Bobick, SECONDED by Mr. Flateau, WITH ALL IN FAVOR, the Board
53 accepted Unaudited Financial Statements for July of 2016 for the Ballantrae Community Development
54 District.

55
56 **FOURTH ORDER OF BUSINESS – Business Matters**

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58 **A. Consideration of Illuminations Holiday Lighting Proposals**

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60 Mr. Flateau presented Illuminations Holiday Lighting Proposals and asked for comments or
61 questions.

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63 Discussion ensued.

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66 On a MOTION by Mr. Levy, SECONDED by Mr. Thomas, WITH ALL IN FAVOR, the Board approved
67 the Illuminations Holiday Lighting Proposals, subject to answering the Chairman’s questions
68 satisfactorily, and authorizes the Chair to then sign the proposal for the Ballantrae Community
69 Development District.

70
71 **B. Consideration of Zumba Classes**

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73 Mr. Flateau presented Zumba Classes for discussion.

74
75 Discussion ensued. Staff to confirm hours are available, that appropriate insurance
76 documents are available, and investigate fees being charged for residents vs nonresidents.

77
78
79 On a MOTION by Mr. Levy, SECONDED by Mr. Bobick, WITH ALL IN FAVOR, the Board accepted
80 Unaudited Financial Statements for July of 2016 for the Ballantrae Community Development District.

81
82 **C. Consideration and Approval of Resolution 2016-09 Fiscal Year 2016-2017 Meeting
83 Schedule**

84
85 Mr. Flateau presented Resolution 2016-09 Fiscal Year 2016-2017 Meeting Schedule and asked
86 for comments or questions.

87
88 Correction to be made: Change November 7 meeting to November 15, 2016.

89
90
91 On a MOTION by Mr. Levy, SECONDED by Mr. Milano, WITH ALL IN FAVOR, the Board adopted
92 Resolution **2016-09** Fiscal Year 2016-2017 Meeting Schedule, as amended, for the Ballantrae
93 Community Development District.

94
95 **D. Additional Items**

96
97 Mr. Flateau read a letter to the Board from Attorney Culbreath’s request to hold a legal topic
98

99 presentation at the clubhouse and asked for comments or questions. Board decided against granting this
100 request.
101
102

103 **FIFTH ORDER OF BUSINESS – Staff Reports**

104 **A. District Counsel**

105 There being none, next item followed.
106
107

108 **B. District Engineer**

109 1. Ditch Survey Results

110 Ms. Stewart presented the Ditch Survey Results and asked for comments or questions.
111
112

113 Discussion ensued. The Board requested a letter be sent to residents with decision.
114
115

116 **C. District Manager**

117 Ms. Comings-Thibault stated that after reviewing the Rizzetta files she could not find policies and
118 procedures. Board directed Staff to get job descriptions and have District Counsel to get policies and
119 daily status form. She also gave an update on the Google Account.
120
121
122
123
124

125 **SIXTH ORDER OF BUSINESS – Field Reports**

126 **A. DPGF Field Report**

127 Mr. Cusmano stated there would be two Field Reports next meeting.
128
129

130 **B. Landscape**

131 Mr. Flateau gave the Yellowstone report and asked for comments or questions.
132
133

134 Mr. Bobick asked for an update on the area behind his house being mowed. Staff will get
135 information from District Engineer on wetlands.
136
137
138

139 **C. Ponds**

140 Mr. Cusmano presented the Pond report and asked for comments or questions.
141
142

143 Discussion ensued.
144

145 **SEVENTH ORDER OF BUSINESS – Supervisor Requests**

146 There being none, next item followed.
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150 **EIGHTH ORDER OF BUSINESS – Audience Questions and Comments on Other Items**


151
152 There being none, next item followed.

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154 **NINTH ORDER OF BUSINESS – Adjournment**

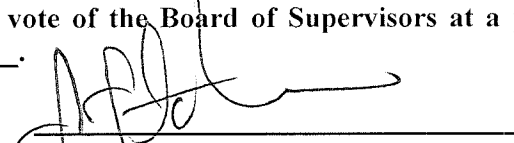
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156 On a MOTION by Mr. Levy, SECONDED by Mr. Bobick, WITH ALL IN FAVOR, the Board adjourned
157 the meeting for the Ballantrae Community Development District.

158
159 **Each person who decides to appeal any decision made by the Board with respect to any matter*
160 *considered at the meeting is advised that person may need to ensure that a verbatim record of the*
161 *proceedings is made, including the testimony and evidence upon which such appeal is to be based.*

162 Meeting minutes were approved at a meeting by vote of the Board of Supervisors at a publicly
163 noticed meeting held on Oct 3, 2016.

164 

165
166 Signature
167
168 Paul H. S. Mad
169 Printed Name
170 Title: Secretary Assistant Secretary

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165
166 Signature
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168
169 Printed Name
170 Title: Vice Chairman Chairman

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