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**MINUTES OF MEETING
BALLANTRAE
COMMUNITY DEVELOPMENT DISTRICT**

10 The Regular Meeting of the Board of Supervisors of the Ballantrae Community Development
11 District was held on Monday, October 2, 2017 at 6:30 p.m. at the Ballantrae Community Center, 17611
12 Mentmore Boulevard, Land O' Lakes, Florida, 34638.

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FIRST ORDER OF BUSINESS – Roll Call

19 Mr. Fleteau called the meeting to order.

20 Present and constituting a quorum were:

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James Fleteau	Board Supervisor, Chairman
Richard Levy	Board Supervisor, Vice Chairman
Steve Bobick	Board Supervisor, Assistant Secretary
Christopher Milano	Board Supervisor, Assistant Secretary
Tony Thomas	Board Supervisor, Assistant Secretary

29 Also present were:

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Paul Cusmano	District Manager, DPFG
Bill Fletcher	Maintenance Supervisor
Tonja Stewart	District Engineer
Brian Mahar	Yellowstone

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The following is a summary of the discussions and actions taken at the October 2, 2017 Ballantrae CDD Meeting.

SECOND ORDER OF BUSINESS – Audience Comments and Questions on Agenda Items

Resident asked about the trees blown over from Hurricane Irma.

THIRD ORDER OF BUSINESS – Staff Reports

A. District Counsel

There being none, next item followed.

B. Landscaping

1. Yellowstone - Maintenance Report

Mr. Mahar presented the Yellowstone Maintenance Report and asked for any questions or comments.

Mr. Mahar concluded the report by stating he will start spraying and removing the old sod to then install new plants at the southern end of Ayrshire Blvd., the budget being approximately \$10,435.

Discussion ensued.

2. Hurricane Clean-Up

Mr. Mahar discussed hurricane clean-up plans and asked for comments or questions.

41 Mr. Cusmano stated he has plans to help clean-up the community as well. Mr. Mahar
42 stated the approximate budget for the clean-up would be \$5,600.

43 **C. DPFPG Field Report**

44 Mr. Flateau presented the DPFPG Field Report and asked follow up questions on current
45 projects. Questions were answered by the District Manager.

46 **D. District Engineer**

47 Ms. Stewart presented the District Engineer's Report, discussed the subjects below
48 and asked for any comments or questions.

49 Discussion ensued.

50 Mr. Flateau ordered a visual inspection on the pond with a report and plan.

51 **1. Drainage Structure Damage**

52 **2. Repair in Dry Season**

53 **3. FEMA**

54 **E. Pond Manager**

55 Mr. Flateau discussed the Pond Manager report.

56 Discussion ensued.

58 **FOURTH ORDER OF BUSINESS – Administrative Matters**

59 **A. Approval of Minutes of August 7, 2017 Meeting**

60 Mr. Flateau presented the Minutes of August 7, 2017 Meeting and asked for any
61 comments or questions.

62 On a MOTION by Mr. Bobick, SECONDED by Mr. Levy, WITH ALL IN FAVOR, the Board accepted
63 the Minutes of August 7, 2017 Meeting for the Ballantrae Community Development District.

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65 **B. Acceptance of August 2017 Financial Statements**

66 Mr. Flateau presented the August 2017 Financial Statements and asked for any comments
67 or questions.

68 Discussion ensued.

69 On a MOTION by Mr. Levy, SECONDED by Mr. Thomas, WITH ALL IN FAVOR, the Board accepted
70 the August 2017 Financial Statements for the Ballantrae Community Development District.

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72 **FIFTH ORDER OF BUSINESS – Business Matters**

73 **A. Old Business**

74 Mr. Flateau gave an update on his discussion with Mr. Hartley of DiBartolomeo, McBee,
75 Hartley & Barnes about the audit and services.

76 Mr. Flateau also gave an update regarding the issue of an unpaid payment of \$500 from
77 UPS. The Board agreed to not accept services suggested for this year until previous
78 dues are paid adding up to a total of \$1,000.

79 **B. New Business**

80 Mr. Flateau opened the floor for any matters of New Business.

81 **1. Discussion of Insurance Proposals/Invoices**

82 Mr. Cusmano proposed two Insurance Policies; Building costs being \$12,099 and
83 Wind cost being \$2,615 with a total increase of \$1,765.

84 On a MOTION by Mr. Bobick, SECONDED by Mr. Levy, WITH ALL IN FAVOR, the Board approved
85 the new insurance policy and a payment for the premium for the Ballantrae Community Development
86 District.

87
88 **2. Christmas Light Discussion**

89 Mr. Flateau discussed the Christmas Lights and asked for comments or questions.

90 Discussion ensued.

91 The Board agreed to put up the lights on the weekend of Thanksgiving and to
92 have them come down on January 8th, 2018.

93 Discussion ensued.

94 **SIXTH ORDER OF BUSINESS –Staff Reports**

95 **A. Maintenance Supervisor**

96 Mr. Fletcher stated that the Zumba classes are up for renewal. Mr. Cusano will write up renewal
97 contract and have District Counsel write a letter saying the music must be operated at a
98 considerate volume. DPFG has authorization to cancel the class if the operator does not agree
99 with terms and conditions.

100
101 On a MOTION by Mr. Levy, SECONDED by Mr. Bobick, WITH ALL IN FAVOR, the Board approved
102 a renewal contract be written up and a letter sent with notice to operate music at a more considerate
103 volume for the Ballantrae Community Development District.

104
105 Mr. Fletcher stated that the Girl Scouts are also up for renewal.

106 On a MOTION by Mr. Levy, SECONDED by Mr. Bobick, WITH ALL IN FAVOR, the Board approved
107 the Girl Scout renewal contract for the Ballantrae Community Development District.

108
109 Mr. Fletcher stated a pool pump was replaced. He also mentioned the eastside entry fountain
110 motor is out and he is waiting for a quote. He also suggested changing lighting at the entrance to
111 LED lights for a total \$266.28.

112

113 Discussion ensued.

114 On a MOTION by Mr. Levy, SECONDED by Mr. Bobick, WITH ALL IN FAVOR, the Board approved
115 the LED light installation in the eastside entry, not to exceed \$300, for the Ballantrae Community
116 Development District.

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118 **SEVENTH ORDER OF BUSINESS – Audience Comments on Other Items**

119 There being none, next item followed.

120 **EIGHTH ORDER OF BUSINESS - Supervisor Comments and Requests**

121 There being none, next item followed.

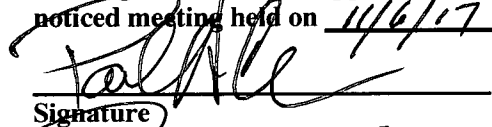
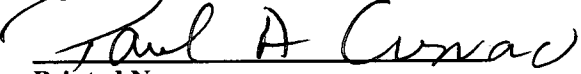
122 **NINTH ORDER OF BUSINESS – Adjournment**

123 On a MOTION by Mr. Levy, SECONDED by Mr. Bobick, WITH ALL IN FAVOR, the Board adjourned
124 the meeting for the Ballantrae Community Development District.

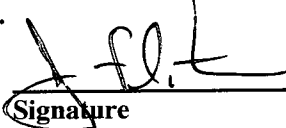
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126 **Each person who decides to appeal any decision made by the Board with respect to any matter*
127 *considered at the meeting is advised that person may need to ensure that a verbatim record of the*
128 *proceedings is made, including the testimony and evidence upon which such appeal is to be based.*

129 Meeting minutes were approved at a meeting by vote of the Board of Supervisors at a publicly
130 noticed meeting held on 11/6/17.

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132 _____
133 Signature
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136 Printed Name
137 Title: Secretary Assistant Secretary

131 
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133 Signature
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136 Printed Name
137 Title: Vice Chairman Chairman

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