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3 **MINUTES OF MEETING**
4 **BALLANTRAE**
5 **COMMUNITY DEVELOPMENT DISTRICT**

6 The Regular Meeting of the Board of Supervisors of the Ballantrae Community Development
7 District was held on Monday, May 1, 2017, at 6:30 p.m. at the Ballantrae Community Center, 17611
8 Mentmore Boulevard, Land O' Lakes, Florida, 34638.

9 **FIRST ORDER OF BUSINESS – Roll Call**

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11 Mr. Flateau called the meeting to order.

12 Present and constituting a quorum were:

13 James Flateau	Board Supervisor, Chairman
14 Richard Levy	Board Supervisor, Vice Chairman (<i>in progress</i>)
15 Steve Bobick	Board Supervisor, Assistant Secretary
16 Christopher Milano	Board Supervisor, Assistant Secretary
17 Tony Thomas	Board Supervisor, Assistant Secretary

18 Also present were:

19 Paul Cusmano	District Manager, DPGF
20 Bill Fletcher	Maintenance Supervisor

21 **SECOND ORDER OF BUSINESS – Audience Comments**

22 Resident had questions about irrigation system.

23 **THIRD ORDER OF BUSINESS – Staff Reports**

24 **A. District Counsel**

25 There being none, next item followed.

26 **B. Landscaping**

27 ➤ Yellowstone – Maintenance Report

28 Mr. Cusmano presented the Yellowstone – Maintenance Report and asked for comments or
29 questions.

30 ➤ Tree Pruning Proposal (\$5,142.86)

31 On a MOTION by Mr. Levy, SECONDED by Mr. Bobick, WITH ALL IN FAVOR, the Board approved
32 the Yellowstone Tree Pruning Proposal (\$5,142.86) for the Ballantrae Community Development District.

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34 ➤ Hog Damage Repair of Sod (\$3,817.50)

35 On a MOTION by Mr. Levy, SECONDED by Mr. Thomas, WITH ALL IN FAVOR, the Board approved
36 the Yellowstone Hog Damage Repair of Sod Proposal (\$3,817.50) for the Ballantrae Community
37 Development District.

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41 ➤ Playground Mulch (\$2,080)

42 On a MOTION by Mr. Levy, SECONDED by Mr. Bobick, WITH ALL IN FAVOR, the Board approved
43 the Yellowstone Playground Mulch Proposal (\$2,080) for the Ballantrae Community Development
44 District.

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46 Mr. Flateau stated that Yellowstone and the University of Florida had met to inspect the irrigation
47 system, and gave a report on the results.

48 **C. DPFG Field Report**

49 Mr. Cusmano presented DPGF Field Report for review, covering the following items:

- 50 ➤ May Operations Report
- 51 ➤ May Visual Grade Sheet
- 52 ➤ May Score Card

53 **D. District Engineer**

54 There being none, next item followed.

55 **E. Pond Manager**

56 There being none, next item followed.

57 **FOURTH ORDER OF BUSINESS – Administrative Matters**

58 **A. Approval of Minutes of April 3, 2017 Meeting**

59 Mr. Flateau presented the Minutes of the April 3, 2017 Meeting and asked for comments,
60 questions or corrections.

61 On a MOTION by Mr. Bobick, SECONDED by Mr. Milano, WITH ALL IN FAVOR, the Board
62 approved the Minutes of the April 3, 2017 Meeting for the Ballantrae Community Development District.

63
64 **B. Acceptance of March 2017 Financial Statements**

65 Mr. Flateau presented the March 2017 Financial Statements and asked for comments or
66 questions.

67 Discussion ensued.

68 On a MOTION by Mr. Levy, SECONDED by Mr. Bobick, WITH ALL IN FAVOR, the Board approved
69 the March 2017 Financial Statements for the Ballantrae Community Development District.

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71 **FIFTH ORDER OF BUSINESS – Business Matters**

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73 **A. Old Business**

74 Mr. Flateau updated the Board on the situation with the newsletter, stating that the Times had
75 cancelled the contract.

76 On a MOTION by Mr. Levy, SECONDED by Mr. Bobick, WITH ALL IN FAVOR, the Board approved
77 \$1,800 for two (2) newsletter publications to be sent to a printing company for the Ballantrae Community
78 Development District.

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B. New Business

➤ **Presentation of the FY 2015-16 Audit Report**

Mr. Flateau presented the FY 2015-16 Audit Report for the Board to review.

➤ **Preliminary Budget**

Mr. Flateau presented the Preliminary Budget for review. Any questions should be emailed to the District Manager.

➤ **Presentation of Project Request for FY 2017-2018**

Mr. Flateau presented Project Request for FY 2017-2018 and asked for comments or questions.

Discussion ensued. Mr. Flateau requested that everyone be prepared for a detailed discussion at the June meeting.

SIXTH ORDER OF BUSINESS – Staff Reports

A. Maintenance Supervisor

Mr. Flateau presented a proposal from Sir Grout – Cleaning of Tile in Clubhouse and Restrooms.

➤ Sir Grout – Cleaning of Tile in Clubhouse & Restrooms (\$1,951.60)

On a MOTION by Mr. Levy, SECONDED by Mr. Bobick, WITH ALL IN FAVOR, the Board approved the Sir Grout Proposal – Cleaning of Tile and Grout in Clubhouse & Restrooms (\$1,951.60) for the Ballantrae Community Development District.

Mr. Fletcher asked about putting a fence around well near end of park.

On a MOTION by Mr. Levy, SECONDED by Mr. Bobick, WITH ALL IN FAVOR, the Board authorized the Maintenance Supervisor to install a fence around well, not to exceed \$5,000, for the Ballantrae Community Development District.

B. District Manager

There being none, next item followed.

SEVENTH ORDER OF BUSINESS – Audience Questions and Comments on Other Items

Resident asked about holding a community BBQ event in park area.

EIGHTH ORDER OF BUSINESS – Supervisor Comments and Requests

Mr. Milano commented on the holes in the canopy and insurance for 1st Responders Event.

NINTH ORDER OF BUSINESS – Adjournment

On a MOTION by Mr. Levy, SECONDED by Mr. Bobick, WITH ALL IN FAVOR, the Board adjourned the meeting for the Ballantrae Community Development District.

.16 *Each person who decides to appeal any decision made by the Board with respect to any matter
117 considered at the meeting is advised that person may need to ensure that a verbatim record of the
118 proceedings is made, including the testimony and evidence upon which such appeal is to be based.

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120 Meeting minutes were approved at a meeting by vote of the Board of Supervisors at a publicly
121 noticed meeting held on June 5th 2017.

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123 _____

124 Signature

125 Paul Cuomo
126 _____

127 Printed Name

128 Title: Secretary Assistant Secretary

129
130



Signature

Printed Name

Title: Vice Chairman Chairman

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